



STEPS TO VOLUNTEER

CASHMERE FIRE DEPARTMENT
101 Woodring Street
PO Box 112
Cashmere, WA. 98815
509-782-1144
www.cashmerefire.com

STEPS OF THE APPLICATION PROCESS

FIRST STEP

- Complete the application packet
- Return the completed application packet to the fire hall
 - In person on Monday's from 7:00PM – 8:00PM
 - By mail to our PO Box

SECOND STEP

- Your application packet will be reviewed by our review committee (this process may take a couple weeks)
 - If your application is accepted you will receive a phone call to schedule an oral interview
 - If your application is rejected you will be notified by mail

THIRD STEP

- Your application packet and interview responses will be reviewed by our review committee
 - If the committee recommends you be accepted you will receive a phone call with details on the next portion of step three
 - If the committee recommends that you not be accepted you will be notified by mail
- A physical examination and drug test will be obtained

FOURTH STEP

- If approved by a Physician after the physical examination and a passed drug test the committee will review all information and make a recommendation to the Chief
 - If you are accepted you will receive a phone call from the fire Chief
 - If you are not accepted you will be notified by mail
- If you do not pass the physical or drug test, you will not be eligible to volunteer

FIFTH STEP

- Congratulations, you have been accepted!
 - Complete W-4
 - Register for Volunteer Firefighter Disability and Pension
 - Receive a copy of our Bylaws
 - Receive a copy of our new volunteer task book
 - Activate 1-year probation